

**NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
CHARTER OF THE
EDUCATION ADVISORY COMMITTEE
OF THE
NASA ADVISORY COUNCIL**

ESTABLISHMENT AND AUTHORITY

The NASA Administrator established the NASA Education Advisory Committee (the "Committee") of the NASA Advisory Council. Having determined that it is in the public interest in connection with the performance of Agency duties under the law, and with the concurrence of the General Services Administration, the NASA Administrator hereby renews and amends the Committee's charter, pursuant to the Federal Advisory Committee Act (FACA), 5 U.S.C. App. §§ 1 et seq.

PURPOSE AND DUTIES

1. The Committee shall draw on the expertise of its members and other sources to provide advice and make recommendations to the Associate Administrator for Education on plans, policies, programs, and other matters pertinent to the Education Enterprise's responsibilities.
2. The Committee shall function solely as an advisory body and will comply fully with the provisions of the FACA.
3. The Committee reports to the Associate Administrator for Education and to the Administrator through the NASA Advisory Council.

MEMBERSHIP

1. The Committee chair shall be appointed by the Administrator and shall also serve as a member of the NASA Advisory Council. The Committee shall be comprised of members appointed by the Associate Administrator for Education. Membership shall be selected to ensure a balanced representation of expertise and points of view in scientific, technical, and programmatic fields that are relevant to education.
2. Members shall be appointed for a 2-year term, renewable at the discretion of the Associate Administrator for Education. However, members shall serve at the discretion of the Associate Administrator for Education.

SUBCOMMITTEES AND TASK GROUPS

1. Under the Committee, subcommittees may be established in areas requiring a standing advisory group. Subcommittee members shall be approved by and serve at the discretion of the Associate Administrator for Education. However, if the

Committee is terminated, all subcommittees shall be terminated. Subcommittee terms of reference shall be approved by the Associate Administrator for Education. Committee members shall serve as chairs of subcommittees. Subcommittees shall report their findings and recommendations to the Committee.

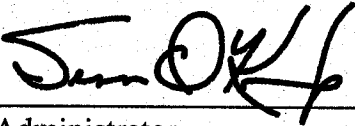
2. Task forces may be established to conduct special studies requiring an effort of limited duration. Task force membership and terms of reference shall be approved by the Associate Administrator for Education. Task forces shall report their findings and recommendations to the Committee.

ADMINISTRATIVE PROVISIONS

1. The Committee will usually meet three times per year. Meetings shall be open to the public unless it is determined that the meetings, or a portion of the meetings, will be closed in accordance with the Government in the Sunshine Act, or that the meetings are not covered by FACA.
2. The Executive Secretary of the Committee shall be appointed by the Associate Administrator for Education and shall serve as the Designated Federal Official.
3. The Office of Education shall provide staff support and operating funds for the Committee and shall be responsible for reporting requirements of section 6(b) of the FACA.
4. Annual operating costs are estimated to be \$90,000, including 0.6 workyears of staff support.

DURATION

The Committee shall terminate 2 years from the date of this charter, unless terminated before that date or subsequently renewed by the NASA Administrator.



Administrator

November 21, 2003
Date